



UNITED NATIONS ASSISTANCE MISSION IN SOMALIA (UNSON)



UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY
THIS POSITION IS OPEN TO SOMALI NATIONALS ONLY AND DOES NOT HAVE INTERNATIONAL BENEFITS
FEMALE CANDIDATES ARE PARTICULARLY ENCOURAGED TO APPLY

DEADLINE FOR APPLICATIONS: 19 OCTOBER 2017
DATE OF ISSUANCE: 20 SEPTEMBER 2017
FUNCTIONAL TITLE: ASSOCIATE SECURITY COORDINATION OFFICER
LEVEL: NO-B
SECTION: SECURITY
LOCATION: GAROWE
DURATION OF CONTRACT: ONE (1) YEAR FIXED TERM
VACANCY ANNOUNCEMENT NUMBER: UNSON/SEC/027/2017

Special Notice

This position is funded for an initial period of one year, extension of appointment will be subject to budgetary approval. Appointment against this post is on a local basis. The candidate is responsible for any travel expenses incurred in order to take-up the appointment. All applicants are strongly encouraged to apply on-line as soon as possible after the job opening has been posted and well before the deadline stated in the job opening.

Interested applicants who are working with UN Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

Organizational Setting and Reporting Relationships:

This position is located in the United Nations Assistance Mission in Somalia (UNSON) regional office in Garowe. The Associate Security Coordination Officer reports to the Regional Security Officer (RSO). He/She will support and assist the RSO in the Field Mission to ensure the safety and Security of UN Staff members, UN Facilities and property in the mission area. When and if required the Associate Security Coordination Officer will provide support to the mission's security training and planning.

Under the guidance and immediate supervision of the RSO, the incumbent will be responsible for aspects of the day-to-day operations of UNSON/UNSONS security and the following duties:

DUTIES AND RESPONSIBILITIES:

Within the delegated authority, the Associate Security Coordination Officer may be responsible for the following duties:

- Prepares and maintains a draft security plan for the Mission for a specific area within the overall Mission area of operations, including all aspects related to elaboration, development, implementation and updating of the plan;
- Establishes and maintains close relations with host country security agencies and acts as liaison between the senior security professionals and the host country services, to discuss potential problems and plan possible methods of resolution;
- Maintains dialogue with local authorities, community leaders and international institutions such as Red Cross/Red Crescent in the event of natural disasters;
- Supports the on-going evaluation of air, land and sea evacuation routes and resources for use in emergencies, ensuring the availability of vehicles, aircrafts, vessels, fuel supply and assessable roads;
- Ensures that fire detection devices and fire-fighting equipment are available on the premises. Maintain fire evacuation plan and conducts fire drills and training as necessary;
- Conducts routine security surveys of office and residential areas and premises;
- Assists in identifying and recording United Nations assets and number of staff and dependents to be protected and estimates number of guards required;
- Ensures that staff members and their dependents are kept fully informed on matters affecting their security and safety;
- Serves as interpreter and translator for investigators when dealing with local authorities;
- Investigates and prepares reports on minor cases of theft, illegal entry, assault or other incidents when the extent of the infraction is readily determinable;
- Assists higher grade Security Officers in establishing policies and procedures for reviewing crisis situations and preparing contingent plans for emergencies;
- Ensures availability of emergency communications system by making periodic checks to determine if system is functioning properly, arrange for necessary repairs or adjustments;
- Undertake road convoys to provide security support while staff are visiting locations within the city in respective duty stations;
- Assists in the recruitment, training and supervision of local security guards;
- Performs other duties as required.

COMPETENCIES:

Professionalism: Good understanding of political, social and economic developments in Somalia and in Puntland Region particularly Garowe. Ability to identify and analyze political, clan and economic issues that have the potential to cause civil unrest. Demonstrates ability to develop and maintain relationships with key stakeholders in the administration and community. Ability to develop source data collection. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; Adjust priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decisions even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: An advanced university degree (Master's Degree or Equivalent) in security management, information management or business administration, political science/international relations with focus on security management. A first level degree in combination with two additional years of qualifying experience maybe accepted in lieu of the advanced university degree. A diploma from a recognized police academy in combination with four additional years of qualifying experience maybe accepted in lieu of a first level university degree.

Experience: Minimum of two (2) years of progressively responsible experience in investigations, military, police, security management preferably in the police or military context or related area.

Languages: English and French are the working languages of the United Nations Secretariat. For this position, fluency in English and Somali (both oral and written) is required. Knowledge of other UN languages is an asset.

Driving Skills: The candidates should hold a valid national driving license.

Other requirements: Must be physically and mentally fit, and must be a computer literate.

How to Apply:

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below quoting vacancy announcement number and functional title on the subject line on or before the deadline 19 October 2017. The P.11 is on the <https://unson.unmissions.org/jobs>. Applications submitted after the deadline tba will not be accepted. Curriculum Vitae (CV) will not be accepted. Only shortlisted candidates will be contacted.

Email: recruitment-unsoa@un.org

Please quote, Vacancy Announcement Number and Functional Title on the subject of the e-mail

Kindly attach a copy of P11, Degree Certificate, NISA Certificate, CID Certificate, Passport and or National Identification Card. These are required as part of your application for consideration of eligibility.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).